



## **Resident Advisor (Awake Staff) Position Description**

The Awake Staff are an integral part of the RISE staff and are key in providing direct care to the residents at RISE, providing a safe and loving family style living environment. This position reports directly to the Executive Director.

### **General Responsibilities**

1. Provide a positive role model for all RISE residents
2. Provide care and supervision for RISE residents. Assist in the provision of material, physical, emotional, disciplinary, spiritual needs of RISE residents
3. Prepare and serve evening and weekend meals as dictated by the menu planning of the Kitchen Manager
4. Assist, as needed, in transporting residents to appropriate facilities outside of RISE, including to medical/health, DHS and court appointments
5. Participate in social activities within and outside the shelter with the residents
6. Administration and documentation of medication dispensing
7. Facilitation of ongoing relationships with residents and their families

### **Professional Qualifications**

- Must be at least 21 years of age
- Ability to pass background check
- High school diploma or equivalent
- Previous experience/education in a similar position
- Valid driver's license with clean driving record
- Flexibility and willingness to work a wide array of hours, which will include days, evenings, weekends and holidays

### **Salary**

\$11.37/hour (\$12/hour for night shift) + meals as served during shift

### **Shifts for This Position**

2 – 10 pm & 10 pm – 6 am